



Position: Quality Improvement/Assurance Director

POSITION SUMMARY

Under direction of the Chief Executive Officer (CEO), the Quality Improvement/Assurance Director is responsible for oversight of HMS' quality improvement and assurance program.

POSITION ACCOUNTABILITIES

1. Oversight of quality improvement/assurance (QI/QA) systems to include clinical services and clinical management.
2. Oversight, in collaboration with the Chief Compliance Officer to maintain the confidentiality of patient records.
3. Oversight of quality assurance program in support of high-quality patient care.
4. Oversight of the assessment of appropriate utilization of services as overseen by appropriate level licenses health professionals, under the supervision of the CEO and applicable physicians.
5. Oversight of evaluation of patient records.
6. Oversight of the organization's patient satisfaction, and project objectives.
7. Oversight of monthly Quality Improvement Committee preparedness and delivery of meeting and follow-up action items.
8. Oversight of the effective use of the Electronic Medical Records Systems and Direct supervisor for associated eCW Super User, in collaboration with the Chief Information Officer, as necessary.
9. Oversight of HMS policy systems, to include an ongoing evaluation and auditing of policy adherence throughout the HMS system to ensure safe and effective quality care delivery.

DESIRED QUALIFICATIONS

Healthcare Quality Improvement Experience Preferred

Registered Nurse Preferred

Experience in PDSA, Lean, Six Sigma or Other Improvement Methodology Preferred

Skilled in the use of electronic health records Preferred

Experience in Community Health Center Setting Preferred

REQUIRED QUALIFICATIONS

Strong Team Facilitation Skills Required

Current CPR Certification Required

Effective verbal and written communication skills; written skills in English required

Ability to work both independently and in a team environment

TO APPLY:

Completed HMS Employment Application may be emailed to jobs@hmsnm.org or

Dropped off or mailed:

1105 N Pope Street, Building C, Silver City, NM 88061

or

530 De Moss Street, Lordsburg, NM 88045

For more information call 575-534-0788 or 575-542-2326